

Application for Training and Technical Assistance to Implement The Domestic Violence Connecticut Lethality Assessment Program (CTLAP)

Project Description

CCADV and its member programs are partnering with law enforcement from across the state to implement nationally recognized risk assessment strategies to better serve victims in the highest danger. On September 15, 2012 eight Connecticut domestic violence programs and fourteen police departments implemented LAP across the state to address homicide prevention and reduce violence against women.

CCADV along with its member agencies will begin to expand this program and offer it to additional member programs and police departments. This phase will consist of training in the National Lethality Assessment Program (LAP) modeled after the statewide Lethality Assessment Model Program, housed at the Maryland Network Against Domestic Violence. The purpose of this assessment program is to create a statewide systemic response to promote and enhance strategies to address lethality prevention here in Connecticut.

Under this Program, CCADV can provide *cost-free* train-the-trainer instruction and technical assistance to community-based domestic violence victim services programs and their partnering law enforcement agencies to implement the Domestic Violence Connecticut Lethality Assessment Program (CTLAP) in their jurisdictions.

Connecticut Lethality Assessment Program (CTLAP) is a two-pronged intervention course of action in which police officers identify victims of domestic violence who are at risk of being seriously injured or killed by their intimate partners and immediately connect them to the domestic violence agency in their area. Domestic violence agencies will work with police departments in their jurisdictions to create project teams, which will receive extensive train-the-trainer instructional sessions to prepare them to train their fellow advocates and officers to implement the CTLAP.

Once trained, police officers at the scene of a domestic violence incident will complete a research-based lethality assessment tool which was developed by the professionally respected Jacqueline Campbell, PhD., RN from Johns Hopkins University. The lethality assessment tool is a series of 11 questions that include such questions as:

- Has your partner ever tried to or used a weapon against you?
- Has your partner ever threatened to kill you or your children?
- Is your partner violently or consistently jealous or does your partner control your daily activities?
- Have you left your partner or separated after being married or living together?
- Is there anything else that worries you about your safety?

Upon completion of the assessment if an officer discovers the potential for danger is high the officer will make an immediate referral so the victim has instant access to their local domestic violence agency. Here the victim can speak with an advocate, and together they can develop and implement an individualized plan of safety which will include follow-up check-ins to ensure the victim remains safe. Through this high priority response, all project partners expect to reduce the overall number of potential fatalities. The LAP enables police officers and local domestic

violence victim services programs to work as equal partners in a more coordinated, communicative, and cooperative manner to engage victims who would otherwise be unlikely to seek the support of domestic violence services.

Eligibility

Applicants are limited to:

- Teams of *at least one* (1) law enforcement agency and *at least one* (1) community-based domestic violence victim services program serving the same jurisdiction (see Attachment B);
- Participating law enforcement agencies *and* domestic violence victim services programs that have language access policies and procedures in place that comply with Title VI of the Civil Rights Act of 1964 and the Safe Streets Act of 1968 (see Attachment A);
- Participating domestic violence victim services programs that have policies and procedures in place that provide access for individuals with disabilities per the Americans with Disabilities Act of 1990 and 1991 (see Attachment A);
- Teams that meet the minimum required criteria for implementing the Lethality Assessment Program set forth on the accompanying *LAP Implementation Readiness Checklist* (see Attachment B);
- Teams that agree to all the conditions set forth in the accompanying *Letter of Commitment* (see Attachment C); and
- Teams that have had their authorized officials of the participating law enforcement agencies *and* domestic violence victim services programs sign off with original signatures on all of the accompanying attachments (see Attachments A, B, and C).

Scope of Project

Applicants will attend locally conducted CTLAP train-the-trainer instructional sessions. After attending the training, the trainees will be given up to two months to train their fellow law enforcement officers and program staff as they prepare for implementation of the CTLAP. Shortly after, an implementation period will begin, which includes collecting and reporting required data to assess each team's effectiveness in implementing the CTLAP in their jurisdictions. CCADV will be available to provide technical assistance during all phases of CTLAP.

Train-the-Trainer Session

CCADV's law enforcement coordinator and a victim services program coordinator, working as a team, will conduct a one-day, six-hour train-the-trainer session that must be attended jointly by participating law enforcement agency officers and victim services program staff who will provide in-service training to their officers and staff.

In-Service Training

Through either a regular one-hour in-service session or over several roll calls, the newly instructed CTLAP trainers will conduct in-service training for their officers and victim services program staff.

Implementation

The CTLAP may be implemented as soon as in-service training has been completed. The appointed team coordinator/point of contact will notify CCADV of their jurisdiction's implementation date.

Data Collection

CTLAP statistical data will be collected by law enforcement agencies and victim services programs for the purpose of providing a LAP statistical report to the CCADV.

Statistical Report Due Date

A CTLAP statistical report will be forwarded to the CCADV by the 15th of the following month. A reporting format will be provided to all member programs and police departments.

How to Apply

Applicants must apply as a single team: *At least one* (1) law enforcement agency and *at least one* (1) community-based domestic violence victim services program from a jurisdiction. An appointed representative for the team will be required to sign and submit the application as well as serve as the team coordinator/point of contact. The same individual agrees to facilitate and coordinate the team's training and technical assistance activities as necessary.

Selection Criteria

Key criteria for evaluating the applications include the following:

1. The number or size of law enforcement agencies partnering with a domestic violence victim services program(s) that comprises a team;
2. The size and demographics (gender, age, ethnicity, etc.) of the population being served that demonstrate the diversity of the jurisdiction;
3. The demonstrated ability to meet the minimum criteria for implementing the LAP; and,
4. The demonstrated ability of partnering law enforcement agencies and a domestic violence victim services program(s) to work together in the development, training, and implementation of the LAP in their jurisdictions.



Connecticut Coalition Against Domestic Violence

Submission of Applications

Completed applications with required signatures may be faxed, scanned and e-mailed, or mailed. Applicants will receive an e-mail confirmation upon receipt of their application.

Send applications with the required signed attachments to:

Dan Cargill, Director of Law Enforcement Services
Connecticut Coalition Against Domestic Violence
912 Silas Deans Highway (Lower Level)
Wethersfield, CT 06109
Tel: (860) 282 7899
Fax: (860) 282-7892
e-mail: Dcargill@ctcadv.org



Connecticut Coalition Against Domestic Violence

**Application for Training and Technical Assistance
To Implement to the
Domestic Violence Connecticut Lethality Assessment Program (CTLAP)**

I. Applicant Information

An appointed representative for the team will serve as the team coordinator/point of contact for this project and will facilitate and coordinate the team’s training and technical assistance activities as necessary, if selected, to fulfill the requirement of the training and technical assistance project.

Name of appointed representative _____

Title (and rank, if applicable) _____

Agency/Program _____

Street Address _____

City, State, Zip Code _____

Telephone _____

Fax _____

e-mail _____

Signature of Appointed Representative

Date

II. Demographic Information

1. City/Town _____

2. County _____

3. U.s. Census Bureau estimated population in your jurisdiction _____

4. U.S. Census Bureau top five estimated populations by race/ethnicity:

	Race/Ethnicity	Number	Percentage
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____

5. U.S. Census Bureau estimated populations that are

Urban: Number _____ Percentage _____

Rural: Number _____ Percentage _____

Average number of intimate partner-related homicides per year since 2006, which also includes secondary victims such as children, law enforcement, victim-defenders, etc.: _____

Attachment A

CCADV Eligibility Requirements

1. ____ At least one participating law enforcement agency and domestic violence victim services program on our team.

The current agency/program is: _____

2. ____ All of our participating law enforcement agencies *and* domestic violence victim services programs have language access policies and procedures in place that comply with Title VI of the Civil Rights Act of 1964 and the Safe Streets Act of 1968.

3. ____ All of our participating domestic violence victim services programs have policies and procedures in place that provide access for individuals with disabilities per the Americans with Disabilities Acts of 1990 and 1991.

We the undersigned certify that our team meets the three CCADV-mandated conditions set forth above.

Participating Team Law Enforcement Agency

Participating Team Victim Services Program

Signature of Highest Ranking Official/Date

Signature of Highest Ranking Official/Date

Print Name

Print Name

Law Enforcement Agency

Domestic Violence Program

Attachment B

**Lethality Assessment Program
Implementation Readiness Checklist**

*This Readiness Checklist sets out the **minimum required criteria** needed for implementing the Connecticut Lethality Assessment Program (CTLAP).*

1. _____ Does your team consist of *at least one* (1) law enforcement agency and *at least one* (1) community-based domestic violence victim services program serving the same jurisdiction?
2. _____ Is there a 24/7 domestic violence hotline available for officers to call?
3. _____ Is there a full-service domestic violence victim services program, including shelter, available?
4. _____ Have you, the participating law enforcement agencies and domestic violence victim services programs, specifically communicated about the CTLAP, and do you wish to participate as a team in the CTLAP?
5. _____ Is there an agreement by participating law enforcement agencies and victim services programs to use the Lethality Screen for First Responders, which is in the form of 11 questions that are asked of victims?
6. _____ Is there an agreement by participating law enforcement agencies that their officers will utilize the CTLAP phone protocol, which consists of making the call to the domestic violence hotline from the scene of a domestic call for service?
7. _____ Is there an agreement by participating law enforcement agencies that their officers will encourage high-danger victims to speak on the phone to the hotline worker from the scene?
8. _____ Is there an agreement by participating domestic violence victim services programs to conduct immediate safety planning with the victim and encourage the victim to go into services?
9. _____ Is there an agreement by participating law enforcement agencies that their officers will remain on the scene during the brief 5-10 minute phone conversation the victim has with the hotline worker?

We the undersigned certify that our team meets the implementation readiness checklist set forth above.

Participating Team Law Enforcement Agency

Participating Team Victim Services Program

Signature of Highest Ranking Official/Date

Signature of Highest Ranking Official/Date

Print Name

Print Name

Law Enforcement Agency

Domestic Violence Program

Attachment C, Letter of Commitment

We, the undersigned, are submitting this Letter of Commitment as part of the Application for CTLAP Training and Technical Assistance. If our team is selected, our agency/program agrees to all of the following:

- To comply with and agree to the minimum criteria set forth in the CTLAP implementation Readiness Checklist.
- To commit to having our respective law enforcement agencies and victim services programs participate as a team in the development, training and implementation of the CTLAP.
- To appoint a contact person who will serve as our team’s coordinator and who will work with CCADV in scheduling training and technical assistance activities as necessary to fulfill the requirements of the program. Should the contact person leave their position or decide not to become involved in the program, we will promptly assign another individual to fulfill the duties of the contact person.
- To coordinate a train-the-trainer session so that CCADV-provided training is completed during a one-day session on a mutually agreed upon date within the timeframe specified in the “Scope of Project” in this application.
- To ensure that the train-the-trainer session is attended by both law enforcement agency officers and domestic violence victim services program staff who will train their respective staffs.
- To complete the in-serve or roll call training of participating law enforcement agency officers and victim services program staff, who will be in assignments where the CTLAP will be used, within the timeframe specified in the “Scope of Project” in this application.
- To implement the CTLAP in our jurisdiction by _____.
- To collect CTLAP data and submit the collected data to the CCADV.
- To develop and implement a written policy & procedure for the CT LAP protocol.
- To give permission for participating officers and victim services program staff to be surveyed by the CCADV to assist in program evaluation.
- To make a good faith commitment to institutionalize the CTLAP within our participating agencies and programs.

Participating Team Law Enforcement Agency

Participating Team Victim Services Program

Signature of Highest Ranking Official/Date

Signature of Highest Ranking Official/Date

Printed Name

Printed Name

Law Enforcement Agency Name

Victim Services Program Name